

Tyngsborough Sewer Commission
Meeting Minutes
May 14, 2015 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Brian Martin (BM), Fred Perrault (FP)
Also Attending: Caryn DeCarteret (CD) Administrator, Paul Provencher (PP) Asst Superintendent
Ken Carlson – Woodard & Curran (W&C)

Residents in attendance
Grace Ann Steed

Call to Order

The meeting was called to order by Jeff Hannaford at 6:10 PM.

Item 1) Citizen's Time

Grace Ann Steed: Bridgeview Residential Condos: Inquiring as to why the condos still aren't connected.
PP informed her that some work has been done to connect pump station to pump station.
CD informed her that no applications to connect nor connection fees have been received to date, so connection of the condo could not happen until that was taken care of.
Ms Steed said that they have almost all of the covenants completed except one that is in foreclosure.
FP suggested that Riney, Walter Eriksen, Dennis Page, Dave Trahan and a rep from the condo association attend a meeting to address any issues.
Ms Steed will have Riney contact the Administrator to coordinate meeting attendance with Walter Eriksen, Dennis Page et al.

Item 2) Phase I West

Discussion regarding:
Mass DOR Betterment and Special Assessment Guide
Postcard or mailer to property owners with betterment estimates included per parcel.
Mailers to everyone on voters list from last 2 Town Meetings.
How often betterments can be billed.
Meeting with Finance 5/13/15
Discussion with Mark Abraham about betterments.
Jeff to attend next BOS meeting.
Determine if Administrator can resume billing for department.

Motion by BM to move forward with Phase I West as amended.

2nd: FP

Motion passes: 3-0-0

Item 3) Phase II

Discussion regarding:
Survey underway.
Build out analysis draft within 2 weeks.
Pump station location to be determined after survey is completed.

Item 4) Govt Study Committee

None

Item 5) Administrator's Report

Read into record

a) Senior Center: Town Counsel needs a statement from the SC as to when billing began for closing. Billing had not begun because the Occupancy Certificate had not been signed.

Motion by FP to begin billing for usage as of date of possession by the Town.

2nd: BM

Motion passes: 3-0-0

b) Minutes: 3/12/15 & 3/26/15

Motion by BM to approve the minutes from 3/12/15 and 3/16/15

2nd: FP

Motion passes: 3-0-0

Discussion regarding the approved budget as printed in the warrant article presented by the Administrator and the change proposed by the Finance Department due to a rounding error.

Motion by FP to approve the FY16 Budget warrant Article as printed with the condition that salary lines items and fringe benefit line items may be reduced due to possible retirement of an employee.

2nd: BM

Motion passes: 3-0-0

Item 6) Superintendent's Report

Read into record.

Discussion regarding:

Elm Street pump failure.

Crane truck hydraulic hose.

Spare manhole covers and frames

Mascuppic Trail repave and drainage engineering. SC wants sump pumps removed from sewer and would be willing to pay to have stubs tied into the drainage for each home be installed at time of reconstruction of drainage to reduce I&I. Contact Assistant Town Admin to request.

Item 7) Correspondence

None

Item 8) Complaints

None

Item 9) New Business

None

Item 10) Old Business

a) Discussion: Assistant Superintendent overtime.

Discussion regarding previous vote by SC to pay PP 4 hours for meetings. PP was told not possible by previous Town Administrator and Treasurer. Told to use comp time to reduce hours worked.

Discussion regarding Assistant Superintendent/Superintendent's position. JH will finalize.

Item 11) Adjournment

Motion by FP to adjourn at 8:10 pm.

2nd: BM

Motion passes: 3-0-0